

MEETING SCHEDULE 2024-25

	W/C (mon)	MEMBERS	TRUSTEES	PEOPLE & PERFORMANCE, PAY & RECRUITMENT	FINANCE, OPERATIONS & AUDIT	ETHOS COMMITTEE	BOARDING COMMITTEE	CHAIRS	LGCs	HEADTEACHER REPORT DEADLINE	CEO REPORT DEADLINE	Data Schedule	
Autumn Term	26-Aug-24											Summer 24 outcomes headline analysis provided by Head to CEO and LGC via email	
	02-Sep-24											CEO provides Trustees with headline overview of unvalidated outcomes for previous A/Y	
	09-Sep-24								w/c 09/09/24			Summer outcomes data analysis provided for LGCs & helps refine SIPs & TIP & QET SI offer as needed	
	16-Sep-24			Wed 18/09/24								Prelim TIP presented to Trustees	
	24-Sep-24												
	30-Sep-24							Mon 02/10/24					Prelim TIP presented to Chairs
	07-Oct-24												HTR 1 informs drafting of CEO Report 1 and informs final TIP
	14-Oct-24					Mon 16/10/24							
	21-Oct-24												
	28-Oct-24	HALF TERM											
	04-Nov-24				Wed 06/11/24						Fri 08/11/2025		
	11-Nov-24			Mon 11/11/2024									
	18-Nov-24							Mon 18/11/24		w/c 18/11/24		Fri 22/11/2024	22nd November - QET INSET Day
	25-Nov-24					Tue 26/11/24							
	02-Dec-24						Wed 04/12/24						Primary Data uploaded. TIP and CEO.R 1 presented to Trustees
	09-Dec-24	Thurs 12/12/24		Wed 11/12/24									
	16-Dec-24												Autumn outcomes reported to students and parents/Sexey's Christmas Holiday begins
23-Dec-24	CHRISTMAS HOLIDAY												
30-Dec-24	CHRISTMAS HOLIDAY												
Spring Term	06-Jan-25											Primary Data Available, QET Autumn Data upload complete & Haygrove Year 11 Mocks start	
	13-Jan-25							Tues 16/01/25				Sexey's 2 week mock cycle starts	
	20-Jan-25				Mon 22/01/25								
	27-Jan-25			Wed 29/01/25					w/c 27/01/25			Data analysis shared with LGCs	
	03-Feb-25					Mon 05/02/25							
	10-Feb-25												
	17-Feb-25	HALF TERM											
	25-Feb-25										Fri 28/02/2025		HTR 2 informed by Jan data analysis and SDP RAG
	03-Mar-25						Mon 03/03/25						
	10-Mar-25								w/c 10/03/25		Fri 14/03/2025		14th March - QET INSET Day
	17-Mar-25			Wed 19/3/25				Tue 18/03/25					Sexey's & Haygrove Mocks
	25-Mar-25	Tu 26/03/25 AGM				Wed 27/03/25							All Spring Data Upload begins
	31-Mar-25												Data available for analysis
	07-Apr-25	EASTER HOLIDAY											
	14-Apr-25	EASTER HOLIDAY											
	21-Apr-25				Wed 23/04/25								Spring data analysis informs LGC & HTR 3
	28-Apr-25								Wed 30/4/25				
05-May-25					Tues 06/05/25				w/c 05/05/25				
12-May-25							Tues 13/5/25						
19-May-25							Tues 20/05/25					CEO provides Trustees with overview of Spring Data and Summer projections	
26-May-25	HALF TERM												
02-Jun-25			Mon 02/06/25							Fri 06/06/2025		Heads start to draft new SDP priorities for upcoming a/y	
09-Jun-25												HTR 3 to LGCs	
16-Jun-25									w/c 16/06/25		Fri 20/06/2025	P&P 23-24 Academic Review & Forward Look at SI priorities for 25-26	
23-Jun-25				Wed 25/06/25								HTR 3 informs final CEO report for Trustees	
30-Jun-25					Tu 01/07/25								
07-Jul-25	Mon 08/07/25		Wed 10/07/2025									Final TIP RAGd and presented to Trustees. Draft TIP presented for new a/y	
14-Jul-25												Sexey's Summer break starts 16th July	
21-Jul-25												SATs results, Summer break stars 24th July	
												14th August: A Level Results. 21st August: GCSE Results	

School Holidays	Start	Finish
Sexey's Autumn Half	Mon 21/10/24	Fri 01/11/24
Rest of QET Half Term	Mon 28/10/24	Fri 01/11/24
Sexey's Christmas	Mon 16/12/24	Fri 03/01/25
Rest of QET Christmas	Mon 23/12/24	Fri 03/01/25
Spring Half Term	Mon 17/02/25	Fri 21/02/25
Easter Break	Mon 07/04/25	Tue 22/04/25
Summer Half Term	Mon 26/05/25	Fri 30/05/25
Sexey's Summer	Wed 16/07/25	Wed 16/07/25
Rest of QET Summer	Thu 24/07/25	Thu 24/07/25

INSET DAYS		Sexey's	
QET		INSET 1	Tue 03/09/24
QET 1	Fri 22/11/24	INSET 2	Wed 04/09/24
QET 2	Fri 14/03/25	INSET 3	Mon 27/01/25
Haygrove		INSET 4	Fri 20/06/25
INSET 1	Tue 03/09/24	Primary Schools	
INSET 2	Wed 04/09/24	INSET 1	Tue 03/09/24
INSET 3	Wed 25/09/24	INSET 2	Wed 04/09/24
INSET 4	Tue 21/01/25	INSET 3	Mon 06/01/25
INSET 5	Wed 22/01/25	INSET 4	Mon 02/06/25

Key	
	Data Entered
	Data Available for Analysis
HTR	Head Teacher Report
CEO.R	CEO Report
TIP	Trust Improvement Plan
SIP	School Improvement Plan